

# Project Management 2009

## Project Management for NTRBs

The **Project Management for NTRBs** program is a three day course for NTRB staff who wish to develop project management skills that will assist them in their daily native title work. The program is designed to benefit all NTRB staff with project management responsibilities, whatever their role in the organisation or the size and nature of their project.

### Program Overview

The program will enable participants to learn more about project management principles through a range of interactive, problem based activities and associated presentations. Participants will engage in collaborative, practical tasks that will provide opportunities for them to apply their project management knowledge and skills in a supportive learning environment. Topics will include:

- managing the project cycle, including planning, timelines, resources and logistics
- developing committed and cohesive work teams
- developing effective communication processes, including within the organisation, with external stakeholders and over distance
- developing negotiation and conflict resolution skills for project management
- managing stakeholders effectively, including stakeholder expectations and involvement in the project
- introduction to the project management tool kit.

Date	Location	Time
21-23 July, 2009	Tranby Aboriginal College, Sydney	9am to 5pm Tuesday & Wednesday 9am to 4pm Thursday

### Testimonials from previous participants

*"This [program] was extremely valuable and was complimented with resources which will be used."*

*"All the skills learnt can be applied within my role. Will take the skills and relay to others back at work. Hope to implement budgeting more into my role. Also role clarity."*

### Registration

To enrol in this program you need to be currently employed by an NTRB or NTSP.

**Please register early.** The workshop is restricted to 25 participants so places are limited. Please register now to ensure a place. We will contact you to confirm your enrolment in the program. To register please visit <http://www.auroraproject.com.au/Registrations.htm>

For further information email [learning@auroraproject.com.au](mailto:learning@auroraproject.com.au) or phone (02) 9385 9050.

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## Program Dinner

We are planning to have dinner at a local restaurant bringing together participants, facilitators, and the Aurora team, following the close of session on Wednesday night, 22 July. Participants are asked to contribute \$20 to their dinner (with dinner, wine & soft drinks included), and the Aurora Project will cover additional expenses. We hope you can join us!

## Accommodation

These are some accommodation options available in and close to Glebe.

### Haven Inn

3 ½ star hotel rooms, a very short walk to Tranby. Rooms start at \$109 per night. Please note some participants at past programs have found this accommodation unsatisfactory, others have been happy with it.

Corner Glebe Point Road & Wigram Road  
Glebe NSW 2037  
[www.haveninnsydney.com.au](http://www.haveninnsydney.com.au)

T: (02) 9660 6655  
F: (02) 9660 6279  
E: [bookings@haveninnsydney.com.au](mailto:bookings@haveninnsydney.com.au)

### Mercure Sydney Hotel

4 star hotel rooms, a 15 minute bus (routes 431-434) or 10 minute taxi ride to Tranby College.

818- 820 George Street (near Central Station)  
Sydney NSW 2000  
[www.mercuresydney.com.au](http://www.mercuresydney.com.au)

T: (02) 9217 6666/ 1800 633 948  
F: (02) 9217 6616  
E: [h2073@accor.com](mailto:h2073@accor.com)

### Quest Serviced Apartments

1-2 bedroom apartments accommodating up to 6 people with kitchen and other services, a 5 minute taxi ride to Tranby College. Prices range from \$153 for studio apartment with kitchenette to \$270 for 2 bedroom self-contained apartment.

23-33 Missenden Road  
Camperdown NSW 2050  
[www.questcamperdown.com.au](http://www.questcamperdown.com.au)

T: (02) 9557 6100  
F: (02) 9557 6099  
E: [questcamperdown@questapartments.com.au](mailto:questcamperdown@questapartments.com.au)

## Tranby Aboriginal College

Tranby Aboriginal College is an independent Aboriginal registered training organisation, established in 1957 to provide teaching and learning facilities to adult Aboriginal and Torres Strait Islander peoples. A pioneer in adult education, Tranby College now runs three nationally accredited Diploma-level courses in Legal Studies, Applied Aboriginal Studies and Community Development, as well as numerous external courses on request within communities as part of its commitment to regional development.

11-13 Mansfield Street  
Glebe NSW 2037  
[www.tranby.edu.au](http://www.tranby.edu.au)

T: (02) 9660 3444  
F: (02) 9660 1924

## The Aurora Project

The Aurora Project is the collective name for a number of programs that work with Australia's Indigenous communities and organisations to facilitate prosperity through capacity building. To achieve this, the Project focuses on professional development in law, anthropology, research, management, education and other disciplines. For more information please visit our website at: [www.auroraproject.com.au](http://www.auroraproject.com.au).

For further information about our Vision, Objectives, Approach of Aurora's NTRB Staff Development programs please visit: [www.auroraproject.com.au/Learning&Development.htm](http://www.auroraproject.com.au/Learning&Development.htm).